



Faith House
A127 Southend Arterial Road, Brentwood
Essex. CM13 3TA

Tel : 01277 810840
E-mail : repairs@ajservicing.co.uk

AJ SERVICING AND REPAIRS – SERVICE SCHEDULE

	Interim	Full
Complete initial checks	•	•
Drain and replace engine oil (special/synthetic oils : additional charge)	•	•
Replace oil filter	•	•
Check for engine oil leaks	•	•
Check and top up clutch fluid	•	•
Check and top up brake fluid	•	•
Check coolant/antifreeze and top up	•	•
Check gearbox oil (where applicable)	•	•
Check axle oil (where applicable)	•	•
Check automatic transmission fluids (where applicable)	•	•
Add chemical additives to remove internal contamination (where applicable)	•	•
Run engine diagnostics (where applicable)	•	•
Check steering and suspension components for wear	•	•
Check steering rack gaitors (if applicable)	•	•
Check fan/alternator belt and adjust tension if necessary	•	•
Check auxiliary drive belts for condition and tension (adjust if required)	•	•
Check power steering and top up reservoir where applicable	•	•
Check for correct clutch operation	•	•
Check propshaft, drive shaft and joints for operation and wear	•	•
Check drive shaft gaiters for play and leaks	•	•
Check brake pads for wear or damage	•	•
Check callipers for wear and leaks	•	•
Check brake shoes for wear	•	•
Check wheel cylinders for wear and leaks	•	•
Check shock absorbers for operation and performance	•	•
Visual check over of brake system, pipes and hoses for wear and leaks	•	•
Visually inspect condition of fuel lines	•	•
Inspect exhaust fixings and check leaks and noise	•	•
Check handbrake for operation and travel	•	•
Check security of hand brake linkages and lubricate if required	•	•
Check operation of headlights, indicators and other exterior lights	•	•
Check vehicle horn	•	•
Check passenger seatbelts	•	•
Check ABS warning lights	•	•
Check heater plug indicator (diesel models)	•	•
Test battery and check levels and fixings	•	•
Check windscreen wipers (and rear wiper if applicable)	•	•
Check windscreen washer operation and top up fluid	•	•
Check wheel bearings (and report play or noise)	•	•
Check tyres for condition and tread (including spare)	•	•
Check and adjust tyre pressures (including spare)	•	•
Refit wheels, adjusting nut torque to manufacturer setting	•	•
Visually inspect front brakes from inside edge of wheel	•	•

AJ SERVICING AND REPAIRS – SERVICE SCHEDULE sheet 2

	Interim	Full
Visually inspect rear brakes from inside edge of wheel	•	
Replace spark plugs if applicable (special or long life plugs : extra charge)		•
Replace air filter element		•
Replace fuel filter (diesel models)		•
Check tyre wear for visual indication of steering misalignment		•
Remove rear wheels and check brake discs/drums condition		•
Remove front wheels and check brake discs/drums condition		•
Visually inspect coolant hoses for condition and leaks		•
Visually inspect expansion bottle leak and cap security		•
Check cooling fan for operation (where applicable)		•
Inspect HT leads for visual condition		•
Inspect distributor cap for visual condition		•
Inspect rotor arm for visual condition (if applicable)		•
Check radiator condition and for leaks		•
Check radiator cap condition		•
Check throttle linkage and lubricate (if applicable)		•
Visually inspect smoke emissions (diesel models)		•
Check for timing/cam belt replacement and report if due		•
Check for cabin/pollen filter replacement and report if due		•
Inspect fuel cap for condition and security		•
Check windscreen condition		•
Check exterior mirrors for condition		•
Check interior mirror condition		•
Check bonnet catch and lubricate (if required)		•
Inspect and lubricate door hinges (if required)		•
Check number plates condition and security		•
Grease steering/suspension and propshaft (if required)		•
Test brake fluid boiling point (if applicable)		•

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Faith House
A127 Southend Arterial Road (London bound), Brentwood
Essex. CM13 3TA

Tel : 01268 533722

E-mail : repairs@ajservicing.co.uk

Website : www.ajservicing.co.uk

